



**St. Joseph's Institution**  
Looking Forward Since 1852

Dear Parents,

Greetings from SJI!

We have noted that your child has received approval to offer Foreign Languages (FL) as MTL-in-lieu. For those who submitted their application this year, please be informed that MOE is still processing your application and you will be updated once we receive the reply.

Students who have obtained approval from the MOE to study a foreign language, namely French, German or Japanese, in lieu of a Mother Tongue Language (MTL) are expected to arrange for the learning of the approved foreign language **privately**. Please be reminded that students need to attend private lessons regularly. They have to fulfil the MTL requirement by attaining the minimum AL/FL grade for admission into a junior college or Millennia Institute (D7 or above for GCE O Level) or a local publicly-funded undergraduate programme (S grade or above for GCE A Level H1).

**Applicable to Year 1 students offering foreign language in lieu of MTL**

If you would like your child to be on the waiting list to be considered for admission to the MOE Language Centre (MOELC) to attend French/German/Japanese lessons, please download **and complete FORM 5** (Application to Offer Asian Language / Foreign Language in lieu of MTL and submit it to your child's form tutor or e-mail to Ms Siti Rahimah ([sitram@sj.edu.sg](mailto:sitram@sj.edu.sg))).

Your child will be informed through the school to sit for a readiness test if a vacancy arises. Admission to MOELC is subject to passing the readiness test.

\*Do note that there are limited vacancies at the MOELC. Meanwhile, if you do not hear from the school, **please continue with your private study arrangements**.

**Monitoring of the progress of students offering foreign language in lieu of MTL**

We would like parents to show documentation (eg. enrolment letter to a private language centre, marked assignment, result slip or payment receipt) that indicate their learning of the approved foreign language. We would appreciate if the documents are submitted **at the end of every term (Term 1, 2 and 3)** to your child's form tutor or have them sent via e-mail to Ms Siti Rahimah ([sitram@sj.edu.sg](mailto:sitram@sj.edu.sg)). As required by MOE, schools have to inform MOE should there be cases of students who are unable to show documentation that they are involved in the learning process of a foreign language

**Materials for students offering foreign language in lieu of MTL**

To support students who are learning a foreign language in lieu of MTL, MOE Language Centre (MOELC) has put together a set of materials consisting of the Scheme of Work (SOW) and sample assessment papers (please download the relevant attachment). The materials will serve as a guide for students preparing for the GCE O-Level Examination. Apart from this, please visit the following website for further information on GCE O and A Level (H1) AL/FL Examination Syllabuses and distributors of Past Years' Question Papers:

<https://www.seab.gov.sg/home/services/distributors-of-past-years-question-papers>.

### **Year-End Written Examination at MOE Language Centre**

The MOELC year-end written examination serves as feedback for students undertaking private study. The final marks will be sent to schools and the examination scripts will not be returned to students as this is a summative assessment.

We will register our students with MOELC for the year-end written examinations at MOELC by July 2019. Therefore, **please submit a copy of the Letter of Approval** from the Curriculum Planning and Development Division to study a foreign language in lieu of MTL to your child's form tutor or e-mail to Ms Siti Rahimah ([sitram@sjj.edu.sg](mailto:sitram@sjj.edu.sg)).

### **ANNEX A Letter for AL/FL Students (Only for Year 1 students)**

Please download ANNEX A LETTER for the summary of the information above by MOE. We will also provide you with a copy through your child by Friday, 25 January 2019. Please return the bottom portion of the letter to the Form Tutor by Monday 28 January 2019.

### **ANNEX B Letter for AL/FL Students (For students of other levels)**

Please download ANNEX A LETTER for the summary of the information above by MOE. Please download ANNEX A LETTER for the summary of all the information above by MOE. We will also provide you with a copy through your child by Friday, 25 Jan 2019. Please return the bottom portion of the letter to the Form Tutor by Monday 28 January 2019.

Thank you.

**Siti Rahimah Binte Buang (Ms)**

**Subject Head, IP MTL/IB Languages**